



AMERICAN ACADEMY OF SANITARIANS, INC.

Prestigious Recognition for Environmental Health Professionals

American Academy of Sanitarians Annual Business Meeting Minutes September 28, 2020

I. Call to Order

Moore

Chairman Moore called the meeting to order at 11:30 am ET. Meeting facilitated on video call platform Zoom.

II. Roll Call for Board/Introduction of Attendees

Moore/Roberts

Quorum of Board present. Attendees self- introduced.

III. Approval of Meeting Agenda

Moore

Agenda approved unanimously.

IV. Financial Report

Noonan

Executive Secretary and Treasurer CAPT. Gary Noonan provided an update regarding AAS Financial status. Accounts mostly unchanged with one or two CD's maturing in the next couple months. Transition of the Executive Secretary position, signature authorities and bank accounts were discussed as was potential hire of P/T administrative help for the Academy. CAPT. Noonan will work with the new Executive secretary to facilitate transition.

V. Chairman's Report

Recap of 2019-2020 business year. Tough and challenging year for AAS and the nation in dealing with pandemic, economy/employment losses, and diversity/injustice revelations. A review of Chairman's September 2019 letter to AAS membership highlighted goals and achievements of the Academy. Emphasis on revitalizing the Academy, recruiting members, and sustaining career interest in the profession in younger generations.

Nashville NEHA conference/AAS meeting and luncheon highly successful. Admiral Todd attended and was presented a token of appreciate for his many years of service and support to the Academy. AAS display was on exhibit and

Academy Diplomates (Samarya-Timm, Radke, Treser, Powitz, Moore) conducted a career enhancement seminar session which was well-attended.

In January, the Academy loss Diplomat Dr. Sheila Pressley due to cancer. Diplomat Dr. Carolyn Harvey is currently in hospice and the Academy continues to acknowledge appreciation for her with calls, cards, and flowers.

The Academy provided two joint letter endorsements with NEHA concerning diversity and inclusion and World Environmental Health Day.

The newest Diplomates to the Academy were acknowledged- Diplomates Bante, Lefferts, Mills, Otto, and Redmond

Newly elected AAS Board members – Diplomat Radke and Diplomat Samarya-Timm

VI. Old Business

Moore

Graduate Environmental Health Specialist (GEHS) credential is being developed and moving forward (Diplomat Treser).

NEHA JEH; AAS Column has requirement for two articles per year, members highly encouraged to submit articles, Diplomat Bradley is coordinator

Strategic Planning Committee continues work on Sanitarian/EH definition and invites all input to the effort (Diplomat Powitz) Valuable feedback was received from the membership and contributed to the development and defining next phase of way ahead, focus, opportunities/activities and professional growth for the Academy.

Wagner Award – posthumously awarded to Diplomat Dr. Shelia Pressley

Credential Committee provided a written status report outlining activity for 2020 (Diplomat Samarya-Timm)

Scholarship Committee- AAS/NEHA awarded three scholarships (2 undergraduates; 1 graduate) for the academic year. The applicant pool was competitive, and the new electronic application process is working very well. One scholarship has been named in honor of Diplomat Pressley for her work and dedication to student education advancement. (Diplomat Balsamo).

VII. New Business

Moore

Get Well/Condolences Policy has been developed and adopted to address situations/events requiring Academy response and establishing any associated monetary limits. (Diplomate Collins)

Chairman Moore extended gracious appreciation for the opportunity to serve the Academy and profession and formally transitioned Chairmanship to Diplomate Brian Collins.

VIII. Recognition of Outgoing Chair and Executive Secretary

Collins

- a. Incoming Chair Brian Collins recognized COL. Wendell A. Moore, EdD, Diplomate #508. Member since Jan 01, 1995. Collins expressed the Academy is indebted to COL. Moore for membership of almost 26 years and for commitment to service and cause. The Academy provided COL. Moore a plaque of special recognition for his leadership and service as President (Chairman). Collins indicated COL. Moore will continue his service through the next year as Past President/Past Chair.
- b. Chair Collins then recognized CAPT. Gary P. Noonan, MPA, Diplomate #489, Diplomate Laureate, member since Jul 01, 1991. Collins indicated CAPT. Noonan served as the Academy's Executive Secretary/Treasurer the last twelve years. Collins stated the Academy is likewise indebted to CAPT. Noonan for his membership and distinguished service to the Board. Collins added that in consideration of CAPT. Noonan's tenure, service and accomplishments in Environmental Health and the Academy, that he will be nominating CAPT. Noonan for Diplomate Emeritus status in 2021. CAPT. Noonan will continue in service to the Board and assist transition to a new Executive Secretary.

IX. Elections

Collins

Chair Collins convened a Board business session for elections and appointments.

- a. Vice president/Chair-Elect

Board member and Diplomate Laureate Vince Radke presented for candidacy to Vice President/Chair Elect. Chair Collins asked if others were present that would like to be considered. Collins affirmed candidates must be an Academy member in good standing *and* a Board member. No other candidates presented.

A Board vote was conducted. Vince Radke, DLAAS was unanimously confirmed as Vice President/Chair Elect.

b. Executive Secretary

LTC. Welford Roberts, PhD and Diplomate Laureate presented in candidacy for Executive Secretary. Chair Collins asked if there are others who would like to be considered for the position and upon seeing none, convened a vote of the Board.

LTC. Welford Roberts, PhD, DLAAS was confirmed by unanimous vote as Academy Executive Secretary and will transition over the next year with assistance from former Executive Secretary CAPT. Gary Noonan.

X. Committee Chair Appointments

Collins

- a. Finance Committee – LTC. Welford Roberts, PhD, DLAAS
- b. Nominating Committee – COL. Wendell Moore, EDD, DAAS
- c. Awards Committee - CAPT. Wendy Fanaselle, DAAS
- d. Student, Scholarship and Career Advancement Committee – James Balsamo, DLAAS and Gary Brown, PhD, DAAS
- e. Credentialing Committee – MAJ. Jason Finley, DAAS
- f. Ad Hoc Strategic Planning Committee - Bob Powitz. PhD, DLAAS – Chair
- g. Ad Hoc Diversity, Inclusion, Nondiscrimination Committee – COL. Wendell Moore, DAAS
- h. Ad Hoc Communications/Marketing Committee - Michele Samarya – Timm
- i. Ad Hoc Constitution and Bylaws Committee – James Dingman, DLAAS

Chair Collins brought the Board out of the Board meeting and back into the General Membership meeting.

XI Objectives 2020-2022

Collins

Chair Collins briefed the Board regarding objectives for the upcoming term:

- a. Review current projects for continuation/resolution
- b. Complete Revision/Amendment/Approval of Constitution and Bylaws
- c. Complete and implement Strategic Plan
- d. Financial Audit/Review
- e. Diversity/Inclusion/Nondiscrimination Statement and Policy
- f. Website and Communication Update
- g. Others

XII. Open Discussion

Board

General.

XIII. Next Meeting

Board

Board:

Dates TBD: December, February (2021), April, June, August, October, December, February (2022), April, June

General Membership:

Dates TBD: March, June, November, March (2022), June.

XIV. Adjournment

Collins

The Annual Business meeting was adjourned by consensus of participants at approximately 7:00 pm ET.

Respectfully submitted: *Wendell Moore, EdD, DAAS* Date: 02/05/21

Respectfully submitted: *Brian Collins, DAAS, Chair* Date: 02/05/21

Approved: *Board* Date: 02/10/21

Executive Secretary: Date: